




M3 CPI DATA REFLECTION

Making Meaning with Multiple Data Sets (M3®) Self-Guided Single Data Set Reflection

Reflecting on data throughout your program cycle can be helpful as part of monitoring progress on an action item or plan, preparing for an **M3 Huddle**, reviewing a single data set as part of a larger improvement effort, identifying professional development needs, writing a new project proposal, building evaluative thinking skills, and more! Use the questions and prompts below to help your team reflect on data about your program.

Today's date:		Program Name:			
Participants: Who is part of this reflection? ▶					
Source: What specific data are we reviewing (e.g., observational assessment, participant feedback survey, quarterly attendance report, academic records)? ▶		Purpose: Why are we looking at this data set now? What will the outcome of this discussion be (e.g., a new plan, a report)? ▶			
What type of data set is this?: Check all that apply. ▶		 QUALITY PRACTICES	PROGRAM EXPERIENCES	PARTICIPATION & ATTENDANCE	YOUTH OUTCOMES
Related goals?: What program goals do we have related to this data? ▶					

DATA SET = Results from one unique process such as a survey, attendance report, or quality observation.

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STEP 1: Scan and observe

After taking a few minutes to look over the data, discuss and write down things you notice. Use the questions below to guide your conversation. Don't start to process or make plans at this point. Just take notes about what you see.



What stands out in this data set? ▶

Did we meet our goals? If not, what targets did we miss? ▶



STEP 2: Add context

Identify and talk about things that can help you make sense of the data given your circumstances.

How do we feel about this data?:

What are we proud of or excited about?

What's concerning? ►

Why might the data be the way it is?

What's happening that's influencing it?

What do we know about when and how it was collected?

Can we compare it to earlier data? What's changed? ►





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STEP 3: Plan for next steps

Based on the observations and reflections, make a commitment to what you'll do now. This doesn't have to be a complex or complete improvement plan. Instead, focus on clearly identifying improvement areas and the next steps you'll take toward change. Consider thinking about what you'll do in the next week, the next month, and the next year.

What improvements are needed in this area? ▶

<div>What are our next steps?:</div>		
<div>What? ▶</div>	<div>Who? ▶</div>	<div>When? ▶</div>



IN OTHER WORDS,
WHAT NOW?